

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 11/12/2025

Meeting Date: 11/23/2025

Submitted By: Brandy Wood

Department: JP1

Signature of Elected Official/Department Head:

 _____

Court Decision: <small>This section to be completed by County Judge's Office</small>
 11-24-2025

Description:

Personnel Executive Session - Comp Time Payout

Brandy Wood #F09-003

Chief Court Clerk/Administrator

53.02 hours - \$1,888.25

Motion: Pay Down to 80 hrs at 106.27 hrs at \$3,784.69

(May attach additional sheets if necessary)

Person to Present: Brandy Wood

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

County Attorney IT Purchasing Auditor

Personnel Development Services Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**